

AGENDA OF THE COMMON COUNCIL
City of Angola, Indiana
210 N. Public Square

Monday, November 6, 2023 – 7:00 p.m.

CALL TO ORDER BY MAYOR HICKMAN

1. Council Member roll call by Clerk-Treasurer Herbert.

Crum _____ Olson _____ Armstrong _____ Martin _____ McDermid _____

2. Request approval of the October 16 minutes. (attachment)

NEW BUSINESS

1. Ordinance No. 1742-2023. ADDITIONAL APPROPRIATION ORDINANCE FOR THE CITY OF ANGOLA, INDIANA GENERAL FUND. (first reading) (attachment)
2. Ordinance No. 1743-2023. APPROPRIATION REDUCTION ORDINANCE FOR THE LOCAL ROAD AND BRIDGE MATCHING GRANT FUND. (first reading) (attachment)
3. Resolution No. 2023-857. A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR THE CITY OF ANGOLA FOR THE GENERAL AND PARKS AND RECREATION FUNDS AND FORWARDED TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE PURSUANT TO IC 6-1.1-18.6. (attachment)
4. Request approval of the Uniform Conflict of Interest Disclosure Statement for Amanda Cope. (attachment)
5. Request approval of the Grant Agreement with the Steuben County Community Foundation totaling \$20,000 to be used for Fire Department Equipment. (attachment)
6. Request approval of 2024 Fire Protection Agreements. (attachment)
 - Scott Township \$7,449
 - York Township \$4,889
7. Reports:
 - Clerk-Treasurer
 - Department heads

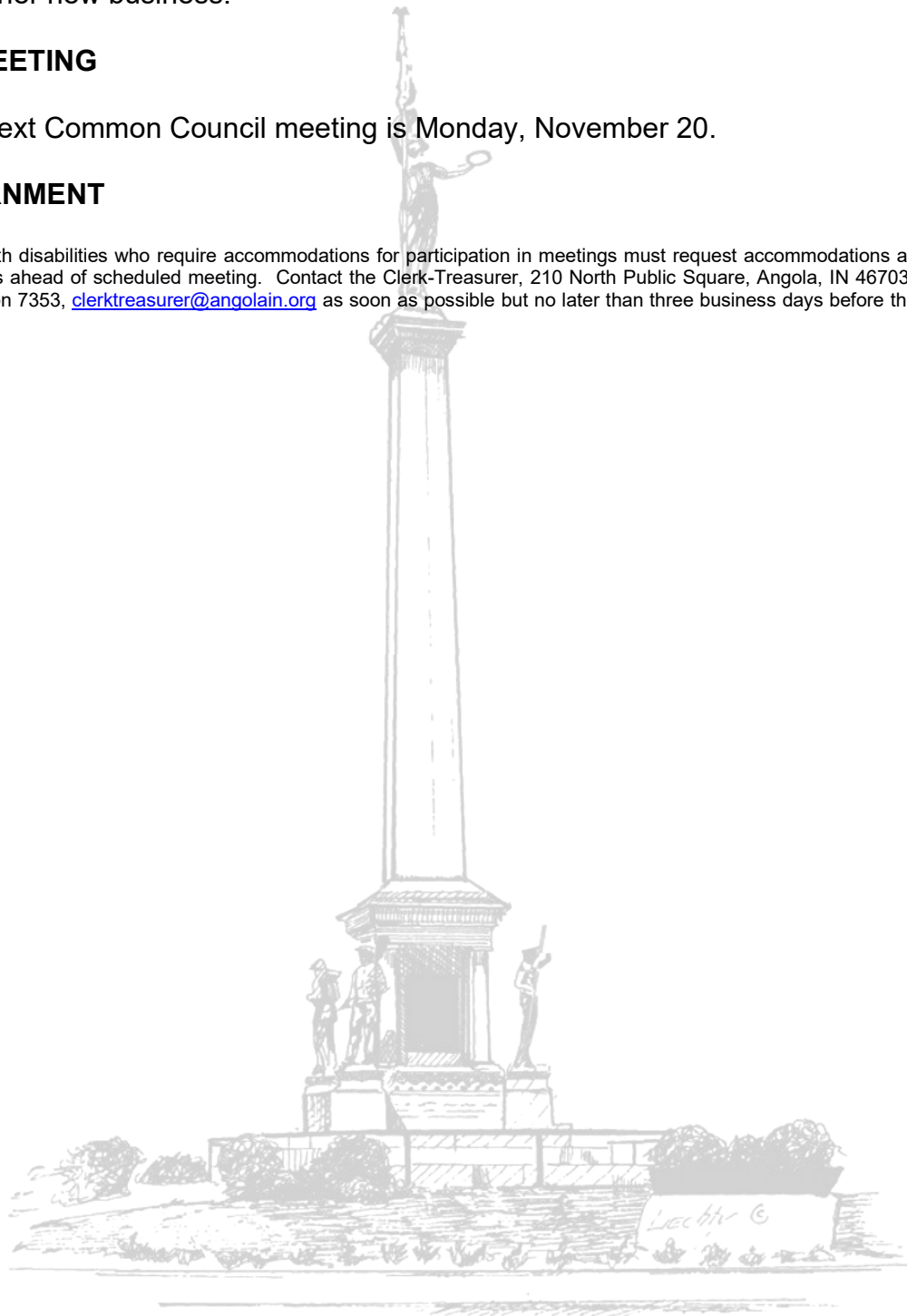
8. Request approval of the Allowance of Accounts Payable Vouchers 65497 through 65809 totaling \$1,187,895.54. (separate attachment)
9. Other new business.

NEXT MEETING

The next Common Council meeting is Monday, November 20.

ADJOURNMENT

Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least three business days ahead of scheduled meeting. Contact the Clerk-Treasurer, 210 North Public Square, Angola, IN 46703, (260) 665-2514 extension 7353, clerktreasurer@angolain.org as soon as possible but no later than three business days before the scheduled event.



October 16, 2023

The regular meeting of the Common Council of the City of Angola, Indiana was called to order at 7:00 p.m. at City Hall, 210 North Public Square with Mayor Richard M. Hickman presiding. Council Members Gary L. Crum, David B. Martin, and Jerold D. McDermid answered roll. Council member Kathleen G. Armstrong and David A. Olson were absent. Clerk-Treasurer Ryan P. Herbert recorded the minutes.

Among those present were City Attorney Kim Shoup, Chief of Police Ken Whitmire, Fire Chief Doug Call, Street Commissioner Chad Ritter, Park Superintendent Matt Hanna, Water Superintendent Tom Selman, Wastewater Superintendent Jeff Gaff, Building Commissioner Scott Lehman, Information and Technology Director Mark Marple, Human Resources Director Sue Essman, and Deputy Clerk Stephanie Dean.

Also, among those present were Randy Coffey, David Roe, Ann McDermid, Thaiphi Austria, Kyle Baumgartner, Christopher Parker, Oksana Kotkina of the Herald Republican, and Beth Swary of WLKI.

REMARKS BY MAYOR HICKMAN

Mayor Hickman introduced and welcomed Mark Marple as the new Information and Technology Director.

APPROVAL OF THE MINUTES

Council Member McDermid moved to approve the October 2, 2023 minutes. Council Member Crum seconded the motion. The motion carried 3-0.

UNFINISHED BUSINESS

Ordinance No. 1741-2023, ORDINANCE FOR APPROPRIATIONS AND TAX RATES, was read by title and presented to Council for second reading. Council Member Martin moved to approve. Council Member Crum seconded the motion. The motion carried 3-0. Ordinance No. 1741-2023, ORDINANCE FOR APPROPRIATIONS AND TAX RATES, was then read by title and presented to Council for third and final reading. Council Member Martin moved to approve. Council Member McDermid seconded the motion. The motion carried 3-0.

NEW BUSINESS

Resolution No. 2023-856, A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR THE CITY OF ANGOLA FOR THE GENERAL FUND AND FORWARDED TO THE COMMON COUNCIL FOR THEIR ACTION AND

PASSAGE PURSUANT TO IC 6-1.1-18.6, was read by title and presented to Council for approval. Council Member Martin moved to approve. Council Member Crum seconded the motion. The motion carried 3-0

Wastewater Superintendent Jeff Gaff opened quotes for the UV System Upgrade Project. The following two quotes were received and opened:

UVEON Technology	\$93,724.00
Schuber Treatment Solutions	\$241,931.40

Discussion followed. Council Member Martin moved to accept the lowest bid if it meets specifications. Council Member Crum seconded the motion. The motion carried 3-0

Council Member Martin moved to approve the Engineering Services Agreement with Donohue & Associates, Inc. for the Wastewater Control System Path Forward Study in the amount of \$12,750. Council Member McDermid seconded the motion. The motion carried 3-0.

Council Member Martin moved to approve Change Order No. 1 for City of Angola CCMG #2022-02 in the amount of \$22,324.56. Council Member McDermid seconded the motion. The motion carried 3-0.

DEPARTMENT HEAD REPORTS

Wastewater Superintendent Gaff reported the plant is still having trouble with chloride compliance, but he has come across a new way to treat phosphorus. The new method would eliminate the use of ferrous chloride which will lower chloride output. This will help with the chloride problem but not fix it altogether, and we continue to move toward a site specific permit through IDEM.

The Clerk-Treasurer's Depository Statement and Cash Reconciliation for the month ending September 2023 was presented for Council information.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

Council Member Martin moved to approve the Allowance of Accounts Payable Vouchers 65250 through 65496 totaling \$1,244,940.17 which includes interfund transfers of \$193,248.23. Council Member McDermid seconded the motion. The motion carried 3-0.

ADJOURNMENT

There being no further business, the meeting was considered adjourned at 7:11 p.m.

Richard M. Hickman, Mayor
Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

DRAFT

ORDINANCE NO. 1742-2023

**ADDITIONAL APPROPRIATION ORDINANCE FOR THE
CITY OF ANGOLA, INDIANA GENERAL FUND**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

Section 1. Be it ORDAINED by the Common Council of the City of Angola, Steuben County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named for the purpose specified, subject to the laws governing the same:

	<u>Amount Requested</u>	<u>Amount Approved</u>
Fund Name: General		
Department: Police		
Capital Outlays	<u>\$57,000</u>	<u> </u>
Total	<u>\$57,000</u>	

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Common Council, approval of the Mayor, and approval of the Department of Local Government Finance, if applicable.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, on the _____ day of November 2023 by the vote of _____ ayes and _____ nays.

Richard M. Hickman, Mayor
Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this _____ day of November 2023.

ORDINANCE NO. 1742-2023

Ryan P. Herbert, Clerk-Treasurer

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of November 2023.

Richard M. Hickman, Mayor

ORDINANCE NO. 1743-2023

**APPROPRIATION REDUCTION ORDINANCE FOR THE LOCAL ROAD AND
BRIDGE MATCHING GRANT FUND**

WHEREAS, the Common Council has determined that it is now necessary to reduce appropriations in certain budgets than was appropriated in the 2023 annual budget;

NOW, THEREFORE, be it hereby ordained by the Common Council of the City of Angola, Steuben County, Indiana:

Section 1. Certain existing appropriations now have unobligated balances that will not be needed for the purposes for which appropriated, it is hereby ordained that the following existing appropriations be reduced in the following amounts:

	Reduction Amount <u>Requested</u>	Reduction Amount <u>Approved</u>
Local Road and Bridge Matching Grant Fund		
Capital Outlays	<u>\$180,000</u>	\$ <u> </u>
Total	<u>\$180,000</u>	\$ <u> </u>

Section 2. This Ordinance shall be in full force and effect from and after its passage and adoption by the Common Council, approval by the Mayor, and approval of the Department of Local Government Finance, if applicable, and publication according to law.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, on the ____ day of November 2023 by the vote of ____ ayes and ____ nays.

Richard M. Hickman, Mayor

Attest:

Ryan P. Herbert, Clerk-Treasurer

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this ____ day of November 2023.

ORDINANCE NO. 1743-2023

Ryan P. Herbert, Clerk-Treasurer

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of November 2023.

Richard M. Hickman, Mayor

RESOLUTION NO. 2023-857

**A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS
FOR THE CITY OF ANGOLA FOR THE GENERAL AND PARKS AND
RECREATION OPERATING FUNDS AND FORWARDED TO THE COMMON
COUNCIL FOR THEIR ACTION AND PASSAGE PURSUANT TO IC 6-1.1-18.6**

WHEREAS, certain conditions have developed since the adoption of the existing annual budget for the year 2023 and it is now necessary to transfer appropriations into different categories than was appropriated in the annual budget for various functions of departments.

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, that for the expenses of the city government, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law; and

BE IT FURTHER RESOLVED, that where it has been shown that certain existing appropriations have unobligated balances, which will be available for transferring as follows:

GENERAL – Office of Economic Development and Planning

\$12,000.00 from 101-103.00-00431.50 Professional Services
\$12,000.00 to 101-103.00-00423.30 Small Tools and Minor Equipment

PARKS AND RECREATION OPERATING FUND

\$24,000.00 from 204-801.00-00443.50 Buildings
\$12,000.00 to 204-801.00-00423.10 Repair and Maintenance Supplies
\$12,000.00 to 204-801.00-00439.98 Tree Board Expenses

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana on the 6th day of November 2023 by the vote of _____ ayes and _____ nays.

Richard M. Hickman, Mayor
Presiding Officer

Attest:

Ryan P. Herbert, Clerk-Treasurer

RESOLUTION NO. 2023-857

This resolution presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of _____ a.m./p.m. this _____ day of November 2023.

Ryan P. Herbert, Clerk-Treasurer

This resolution signed and approved by me, the Mayor of the City of Angola, Indiana this _____ day of November 2023.

Richard M. Hickman, Mayor



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-16) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. Name and Address of Public Servant Submitting Statement: Amanda Cope
2965 N 75 W, Angola, IN 46703
2. Title or Position With Governmental Entity: City Engineer
3. a. Governmental Entity: City of Angola, IN
b. County: County of Steuben
4. This statement is submitted (check one):
 - a. ☐ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. ☒ as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. Name(s) of Contractor(s) or Vendor(s): H&A Industrial Sewing, LLC
Hillary Cope and Amanda Cope are the principal members, owners,
and operators of this LLC
6. Description(s) of Contract(s) or Purchase(s) (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):
H&A Industrial Sewing, LLC proposes to fix and repair damaged
Angola Fire Department turnout gear. Repairs to be done on
an as needed basis. Work would be done on a quote and
PO basis and not on a contract basis.

7. Description of My Financial Interest (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

H&A Industrial Sewing, LLC would receive payment for repair services rendered. No products will be sold - only services. In past years the City of Angola has paid outside vendors approximately \$1,000 per year for such repair services.

(Attach extra pages if additional space is needed.)

8. Approval of Appointing Officer or Body (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):

I (We) being the Mayor of Angola XPK
(Title of Officer or Name of Governing Body)

_____ and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Richard M. Hickman, Mayor

Elected Official

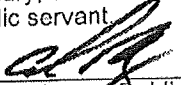
Office

9. Effective Dates (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: 
(Signature of Public Servant)

Date: 10/11/2023
(month, day, year)

Printed Name: Amanda R. Cope
(Please print legibly.)

Email Address: acope@angolain.org

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here https://gateway.ifionline.org/sboa_coi/ which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.

Grant Agreement for Grant from 501(c)(3) to Government Entity

The grant to the Angola Fire Department ("Grantee") from the Steuben County Community Foundation ("Grantor") is for the explicit purposes of the purchase of equipment for use by the Grantee and is subject to the Grantee's acceptance of the terms described herein.

WHEREAS, Grantor is a nonprofit corporation organized and operated for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code ("Code") and desires to provide a grant to Grantee for the purchase of equipment;

WHEREAS, the parties hereto recognize that every effort shall be made to safeguard the integrity of Grantor's tax status under section 501(c)(3) of the Code;

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties, the parties agree as follows:

Grant Purpose: This grant is for the exclusive purpose of supporting the Grantee's equipment purchase.

Amount: The total amount of the grant is \$20,000.00. Funds will be disbursed to the Grantee upon receipt of the signed Terms of the Grant.

Expenditure of Grant Funds: The funds provided may be spent only in accordance with the provisions of the Grantee's approved use. Modifications are subject to prior written approval from the Grantor. Questions about the use of funds are resolved by reference to these documents. The Grantor reserves the right to exercise oversight, in whatever manner it deems suitable with respect to the Grantee's use of these funds.

The Grantee shall not engage in any activity on behalf of the Grantor that jeopardizes the Grantor's status as a nonprofit charity qualified to receive tax-deductible contributions under section 501(c)(3) of the Code.

Reversion of Grant Funds: Grantee will return to Grantor any funds:

- If the Grantor determines that the Grantee has not performed in accordance with the Terms of Grant, and approved use of the funds.

Reports to Grantor: Grantee will furnish Grantor with a final written report addressing all points listed in the following guidelines. The report will supply sufficient information for the Grantor to determine that the grant is being used for the purposes intended and for the Grantor to fulfill its own public reporting responsibilities.

A final report is designed to provide assessments of activities being supported by the Grantor. The report should be submitted at the conclusion of the purchase of equipment and include the following information:

- A summary of receipts and expenditures. The report shall provide an itemized statement of



costs incurred by the Grantee in the performance of this agreement and that is satisfactory to the Grantor.

- An evaluation of the impact and an assessment of results following the expenditure of funds. The grantee is encouraged to report not only the positive results of its activities but also any problems that have arisen along with a description of measures that have or will be put into practice to resolve them.
- Grantee shall keep records satisfactory to Grantor related to the performance of this Agreement. Grantee shall make all books, ledgers, accounts, files, computer records, and personnel involved in performing functions under this contract available to Grantor or its designated representatives, auditors, or legal counsel to determine compliance with the terms of the contract and applicable law.

If this Agreement sets forth the Grantee's understanding of the terms of this grant, please indicate agreement to such terms by having the enclosed copy of this letter countersigned by an appropriate officer of the organization and returned to the Grantor.

For Grantee:

For Grantor:

(Signature of Authorized Representative)

(Signature of Authorized Representative)

(Name and Title)

(Name and Title)

(Date)

(Date)

2024 FIRE PROTECTION AGREEMENT

This agreement is between **Scott Township**, Steuben County, Indiana, and the **City of Angola**, Indiana. For good and sufficient mutual and reciprocal consideration, the parties agree as follows:

1. The City of Angola shall provide firefighting services and other appropriate emergency services to the residents of the Township to the extent reasonably possible, taking into account the City of Angola's Fire Department manpower, equipment, and responsibilities to the residents of its home area.
2. The Township shall pay to the City of Angola the sum of \$7,449 payable as follows:
 - a. Prior to June 30, 2024 the sum of \$3,724.50; and
 - b. Prior to December 31, 2024 the sum of \$3,724.50.
3. That said payments are by the parties deemed to be in full settlement and discharge of the Township's share of all insurance costs, clothing, automobile, and other allowances required or permitted by law to be provided to members of the Angola Fire Department, it being agreed that such legally required insurance and allowances are furnished to the members of the Fire Department by the City of Angola, Indiana.
4. The term of this agreement shall be from January 1 through December 31 of the year 2024. The parties may renew it annually and any such renewal may contain modifications of the provisions herein.
5. This agreement is subject to approval by the State Board of Accounts, Department of Local Government Finance, and all other relevant government agencies.

City of Angola

Date: _____

By: _____

Richard M. Hickman, Mayor
By authority of the Common Council

Attest:

Ryan P. Herbert
Clerk-Treasurer

City Mailing Address:
210 N. Public Sq.
Angola, IN 46703

Scott Township

Date: 9/28/23

By: _____

Thane Knox

Thane Knox, Trustee
By authority of the Advisory Board

Township Mailing Address:

2358 E US Hwy 20
ANGOLA IN 46703

Telephone No.: 260-450-8236

Email: thane.knox@gmail.com

Federal ID No.: _____

2024 FIRE PROTECTION AGREEMENT

This agreement is between **York Township**, Steuben County, Indiana, and the **City of Angola**, Indiana. For good and sufficient mutual and reciprocal consideration, the parties agree as follows:

1. The City of Angola shall provide firefighting services and other appropriate emergency services to the residents of the Township to the extent reasonably possible, taking into account the City of Angola's Fire Department manpower, equipment, and responsibilities to the residents of its home area.
2. The Township shall pay to the City of Angola the sum of \$5,133 payable as follows:
 - a. Prior to June 30, 2024 the sum of \$2,566.50; and
 - b. Prior to December 31, 2024 the sum of \$2,566.50.
3. That said payments are by the parties deemed to be in full settlement and discharge of the Township's share of all insurance costs, clothing, automobile, and other allowances required or permitted by law to be provided to members of the Angola Fire Department, it being agreed that such legally required insurance and allowances are furnished to the members of the Fire Department by the City of Angola, Indiana.
4. The term of this agreement shall be from January 1 through December 31 of the year 2024. The parties may renew it annually and any such renewal may contain modifications of the provisions herein.
5. This agreement is subject to approval by the State Board of Accounts, Department of Local Government Finance, and all other relevant government agencies.

City of Angola

Date: _____

By: _____

Richard M. Hickman, Mayor
By authority of the Common Council

Attest:

Ryan P. Herbert
Clerk-Treasurer

City Mailing Address:
210 N. Public Sq.
Angola, IN 46703

York Township

Date: 10/10/23

By: _____

Linda Bidlack
Linda Bidlack, Trustee
By authority of the Advisory Board

Township Mailing Address:

7469 E Dunham Rd
Angola IN 46703

Telephone No.: 316-2455

Email: _____

Federal ID No.: _____